| Parish of West Thunder Bay5 St. Mark's Street, Rosslyn,ON P7K 0N7807-939-1103parish@tbaytel.net |  |
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PWTB Parish COVID-19 re-Opening Policy & Procedures

| Subject: | **Offerings** | P&P #  | **PWTB COVID RO 014** |
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| Approved By: | PWTB Council | Approved Date: | August 26, 2020 |
| Rector Wardens  | Pat Hari, Jerry DeVries |  |  |

Policy:

To prevent the transmission of illness within the congregation of the Parish of West Thunder Bay (PWTB). Through the prevention of contact and droplet transmission.

Procedure:

1. PWTB encourages EOP offering system, or envelop offering
2. The facilities will ensure a bowl is available within the vestry, upon entrance into the sanctuary, to allow for envelop drop and cash donations
3. The donation bowl will remain in location until service end and disinfection
4. The bowl will be disinfected by the disinfection team after each service. PWTB COVID RO 006